

Casselton Public Library Board of Directors

Secretary Minutes from General Meeting

Tuesday, October 8, 2024

The meeting was called 6:36pm on Tuesday, October 8, 2024, at the Casselton Public Library.

Members present included: Sabrina Roy, Jadene Weber, Cami Wack, Wanda Wilcox, Sheila Christianson and Sheila Krueger (Director)

No additional items were added to the agenda.

Approval of Secretary Minutes from previous meeting: Wanda approved, Cami seconded.

OPEN ISSUES:

- Monthly Budget Sheets: Sabrina Approved, Jadene seconded.
- Final Approved Budget 2025: approved minus the 100k from North Dakota Soybean Processing Plant, city will be using for downtown renovations
- Library Future Plans Update: Again no word from Dan Hicks, Pickleball court area denied by Park Board, Sheila K talked to Rough Rider Industries and they offered help with furniture for library and will help with what need once we have sizes and other details, and emailed architect last week and waiting to hear back about Knight building.
- Survey Compilation: information distributed to board members
- NDSL Conference Recap: Sheila K learned a lot and all sessions were meaningful and interesting
- Review First Six Library Polices: Collection Development, Display and Distribution of Community Materials, Donation, Interlibrary Loan, Internet Access, Library Programing were reviewed and updated.

NEW BUSINESS:

- Casselton Endowment Fund Grant: Closes on 11/1 asking for 4-5k for Summer Reading Program
- Saturday Opening: Beginning November, 1st and 3rd weekends from 10am to 12pm til March
- Bank of North Dakota Collage Save Winner: Casselton Public Library had a winner
- Rob See Co Grant Awarded: We were awarded at 1k grant to use for 10 books in different categories related to faming.
- Jingle and Mingle Passport: 11/21: Board decided would like to be part of this Jingle and Mingle passport to get more traffic into the library or even host a booth or something during the event
- Fall Fundraising: Sheila K presented two fundraising ideas by Freddy's Lefse and Nordic Kitchen, Board decided to do Freddy's Lefse fundraising for \$15 per pack of 10 which wholesale are \$8.81 remainder will go into Friends of the Casselton Public Library account. Runs from date of meeting until 11/1 with order submitted on 11/6 and delivery on 11/13. Sabrina to assist Sheila

ANNOUNCEMENTS:

- Remainder of Year Events:
 - October: Autumn Diamond Painting 10/15, Adult Silent Reading Party 10/21, Book Club 10/28, Halloween Story Time 10/31, Halloween Green Screen 10/31
 - November: Adult Canvas Painting Class 11/14, Branches of Hope Ornament Making 11/18, Jingle and Mingle 11/21, Book Club 11/25
 - December: Santa at City Hall 12/10; Holiday Gift Wrapping 12/7, 12/11, and 12/19; Holiday Cookie and Book Exchange 12/12; Hot Chocolate Bar Open House 12/16; Santa Storytime 12/23
- Year End Vacation Days: 10/25; 11/12, 11/27-11/29, Xmas until New Years

NEXT BOARD OF DIRECTORS MEETING:

Tuesday, December 10th, 2024, at 6:30 pm