

Casselton Public Library Board of Directors

Secretary Minutes

Tuesday, August 12, 2025

The meeting was called to order at 6:30 pm Tuesday, August 12, 2025 at the Casselton Public Library.

Members present included: Jadene Weber, Kari Lyter, Wanda Wilcox, and Sheila Krueger. Members absent were Sheila Christianson and Sabrina Roy.

No changes to the agenda were made.

An updated contact sheet was included in the agenda packet. This was proofed and corrected.

Minutes from three previous meetings (April, June and July) were reviewed. Kari moved for approval; Jadene seconded; motion carried.

OPEN ISSUES:

- Monthly budget sheets from April, June and July were reviewed. Wanda moved for approval, Jadene seconded; motion carried.
- Sheila filed the board in what the updated plans are for a new library. The City Council is going to proceed to try to purchase the Car Doctor lots for the Library, City Hall and Community Center. Sheila is recommending a two-story building for the library.
- Casselton City Council has approved the preliminary budget as submitted by the Library Board. The final budget hearing will be held on Tuesday, September 2, 2025 at 6:30 pm in the Casselton City Council Board Room prior to their monthly meeting.
- Sheila provided a recap of the Summer Reading Program: Color My World. There were 210 registrations with 182 completed entries. There were 63 volunteers who helped with the reading program. Next year's program will be on Archeology and Paleontology.
- There were 60 pies awarded for the Summerfest Bingo. There were 56 youth and 32 adults who participated according to Sheila.
- With Marilyn's resignation, the library is in need of filling her position. An advertisement for new hire was approved and will be posted on Facebook and the Reporter.

NEW BUSINESS:

- SB 2180 was new legislation that was passed in the 2025 session. This legislation requires all libraries to have a public comment segment as part of each regular meeting. We reviewed New Public Comment Policy, Public Comment Policy Guidelines for Board of Directors, and a Speaker Sign-In Sheet. Sheila will make suggested changes. Kari moved to approve; second by Jadene; motion carried.

- Sheila will be attending the North Dakota Library Association Conference held at the Alerus in Grand Forks, on October 1-3. She reported that she was excited to be on the planning committee for this conference.

ANNOUNCEMENTS:

- Upcoming Library Events include:
- BYOB (Bring Your Own Book) at 4e Winery on Thursday, August 21st from 4-8 pm.
- The Last Monday of the Month Book Club will meet Monday, August 25th at 6:30 pm in the Library.
- Office will be closed for the Labor Day Holiday on Monday, September 1st.
- National Ants on a Log Day will be held on Tuesday, September 9th.
- The Last Monday of the Month Book Club will meet Monday, September 29th at 6:30 pm in the Library.

NEXT BOARD OF DIRECTOR'S MEETING: Tuesday, October 14, 2025, at 6:30 pm.

Adjourned 7:20 pm Jadene moved to approve; Kari seconded; meeting adjourned.