

Casselton Public Library Board of Directors

Secretary Minutes

Tuesday, April 8, 2025

The meeting was called 6:29pm on Tuesday, April 8, 2025, at the Casselton Public Library.

Members present included: Sabrina Roy, Jadene Weber, Wanda Wilcox, and Sheila Krueger (Director)

No additional items were added to the agenda.

Approval of Secretary Minutes from previous meeting: Sabrina approved; Jadene seconded.

OPEN ISSUES:

- Monthly Budget Sheets for 2025: Sabrina approved; Wanda seconded.
- 2024 Library Report: Infograph was shared
- Library Future Plans: Knight building was advised no. Jadene stated Car Doctor interested in selling and let the city auditor know and so did the owner. All plans currently on hold until more is known.
- Result of Share the Love Campaign: 43 books were donated costing \$602! Trying to get listed for Giving Hearts Day matches for 2025
- NDLC Grant Received: On 2/28 \$4.2k received. Purchasing STEM kit bags in all categories by 5/31 and submit for reimbursement in June.

NEW BUSINESS:

- State Aid for Library: State aid for 2025 filled out on 4/1 and will receive same as 2024 if requirements are met (they were).
- Summer Reading Program: Theme is Color Our World. Runs 5/27-7/3. Each week will have a different color. Online registration starting on 5/19 for 200 participants. Funding covered by Community Endowment Fund and Horace Lions Club.
- Event during Summerfest: Board Decided on Personal Pie Bingo again on Friday afternoon and to put out a donation box.
- Summer Employment: Lauren approved three days a week for four hours a day. Also need part-time employee if need time off. Either volunteer or another mini hire.
- Staff Annual Evaluations: Shiela will do for May for her and Marilyn.
- Board of Director Positions: Jadene is done end of June but volunteered to go again. Cami on second term needs replacing. Recommendations welcome.

ANNOUNCEMENTS:

- April/May Program Events: Preschool Storytimes, National Library Week, Last Monday of the Month Book Clubs, Nail Polish Coffee Mug/Foam Egg Decorating, Earth Day Scavenger Hunt, and Syttende Mai. Other events also being planned.

NEXT BOARD OF DIRECTORS MEETING:

Tuesday, June 10th, 2025, at 6:30 pm

Adjourned 7:21 pm Jadene motioned; Wanda seconded