

# **Casselton Public Library Board of Directors**

## **Secretary Minutes**

**Thursday, July 11, 2024**

The meeting was called to order at 5pm on Thursday July 11, 2024, at the Casselton Public Library.

Members present included: Sabrina Roy, Jadene Weber, Cami Wack, Wanda Wilcox and Sheila Krueger (Director)

No additional items were added to the agenda.

### **OPEN ISSUES:**

Board of Director Positions Filled: Wanda Wilcox and Sheila Christianson were appointed at the July Casselton City Council meeting to serve a library board term from July 2024-June 2027.

Summerfest Personal Pie Bingo: Will be held on July 26<sup>th</sup>, 2024 from 2-4pm and volunteers are still needed.

### **NEW BUSINESS:**

Election of Officers: Positions as follows: Jadene Weber as President, Wanda Wilcox as Vice President, Cami Wack as Treasurer, and Sabrina Roy as Secretary. Motioned by Cami and 2<sup>nd</sup> by Sabrina, all approved. Starts immediately.

Employee Evaluations: All the present board members approved evaluations Sheila did for Marilyn along with her self-evaluation.

Budget 2025: Discussion brought forward to get director position health insurance and retirement benefits as they are not currently provided. Additional research will need to be done and brought to the board for future years (see what other small libraries do) so in lieu this year board proposed wage increase for director to \$51,170 to cover personal health insurance being paid out of pocket currently. This addition will be reflected with an increase in the city contribution section of the 2025 budget being requested. Motioned by Cami, 2<sup>nd</sup> by Wanda, all approved (Sheila Christianson was not present).

### **ANNOUNCEMENTS:**

None

### **NEXT BOARD OF DIRECTORS MEETING:**

Tuesday, August 13, 2024 at 6:30 pm